

**MINUTES OF THE EXTRAORDINARY MEETING OF WOODSTOCK TOWN
COUNCIL ON TUESDAY 27th JULY 2010**

Present: Cllrs Cooper (Town Mayor), Mrs J Dunsmore, Glee, Mrs A Grant, Poskitt, Redpath, Mrs T Redpath & Mrs P Richardson.

WTC/85/10 Apologies

Cllrs Edwards, Gardiner, Jay, Jay, Stokes & Thomas

The Clerk was on holiday and so the minutes were taken by the Mayor.

WTC/86/10 Declaration of Interest

Nil

WTC/87/10 Planning Application

111A, Manor Road, Woodstock

RESOLVED

No Comment to make about this application.

WTC/88/10 Meeting of the Finance Committee

The remaining items from the Finance Committee meeting of 22 June 2010 were received and considered

(1) Financial Regulations

The Council received and considered the proposed Revised Financial Regulations that as recommended to Council by the Finance Committee (and subject to the agreed amendment to para 5.7)

RESOLVED

That the amended Financial Regulations be approved.

(2) Council Debit/Credit Card

The Finance Committee recommended that the options for a Council debit/credit card be investigated.

RESOLVED

That the Council will investigate the provision of a Council credit/debit card for use by the Clerk on Council business.

(3) Budget Timetable 2011-2012

RESOLVED

That the proposed budget timetable was approved subject to the proposed meeting on 28th October being deleted.

(4) Rent Arrears

One hirer of the Town Hall is currently paying off some rent arrears.

RESOLVED

That WTC agreed to the strategy to catch up with arrears but asked that interest be charged on the outstanding amount at the Bank of England base rate. It additionally instructed that a policy of prohibiting hire of Town Council buildings to vendors who owe the authority money be introduced.

(5) Letting Charges

The letting charges were reviewed.

RESOLVED

That WTC agreed to increase the lettings charges by 3% from 1st August 2010

(6) Minimum Duration of Room Hire

RESOLVED

That the Council agreed to a minimum hire period of 90 minutes,

(7) Additional Meeting of the Finance Committee

RESOLVED

That the Finance Committee will meet on 31st August to undertake a further budget review. Whilst deliberating the committee should take full account of the two spending working parties input, namely Property and Environment and must include the staffing review also.

WTC/89/10 Property Update and recommendations brought forward from the Property Working Party meeting held on 6th July

The Council resolved that in the opinion of the meeting, in view of the nature of the business to be transacted, that if a member of the public were present during the business to be transacted there would be disclosures to them of exempt information as defines in paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972 (as amended).

RESOLVED

That members of the public be asked to leave during this item.

The Council Member for Property updated the Council on recent property matters.

Part 5 of the report was noted,
Recommendation 2 was carried,
Recommendation 3 was deferred,
Recommendation 4 was carried,

Recommendation 6(1) should be looked at again in the budget,
Recommendation 6(2) should be looked at again in the budget,
Recommendation 6(3) Already in hand,
Recommendation 6(4) Should be coordinated with the fire alarm contract,
Recommendation 6(5) recommendation carried,
Recommendation 6(6) recommendation carried,
Recommendation 6(7) Cllr Mr P Redpath re-examine the
recommendation,
Recommendation 6(8) recommendation carried,
Recommendation 6(9) withdrawn,
Recommendation 6(10) should be looked at again in the budget,
Recommendation 6(11) before going any further the Town Council
Cobbles should be located,
Recommendation 6(12) recommendation carried with the proviso that the
£13k for the roof be referred back to the Finance Committee,
Recommendation 6(13) has been superseded,

Council came back into open session.

WTC/90/10 Bank Mandates

RESOLVED

That WTC adopt a system of all 16 Councillors been authorised to sign
cheques on behalf of the authority

WTC/91/10 Mayors Committee of 29th June 2010

RESOLVED

That the recommendations contained therein were adopted.

WTC/92/10 Civic Announcements:

RESOLVED

That WTC will send a letter of condolence to Mrs P Lund upon the death
of her husband.

Signed Date.....